

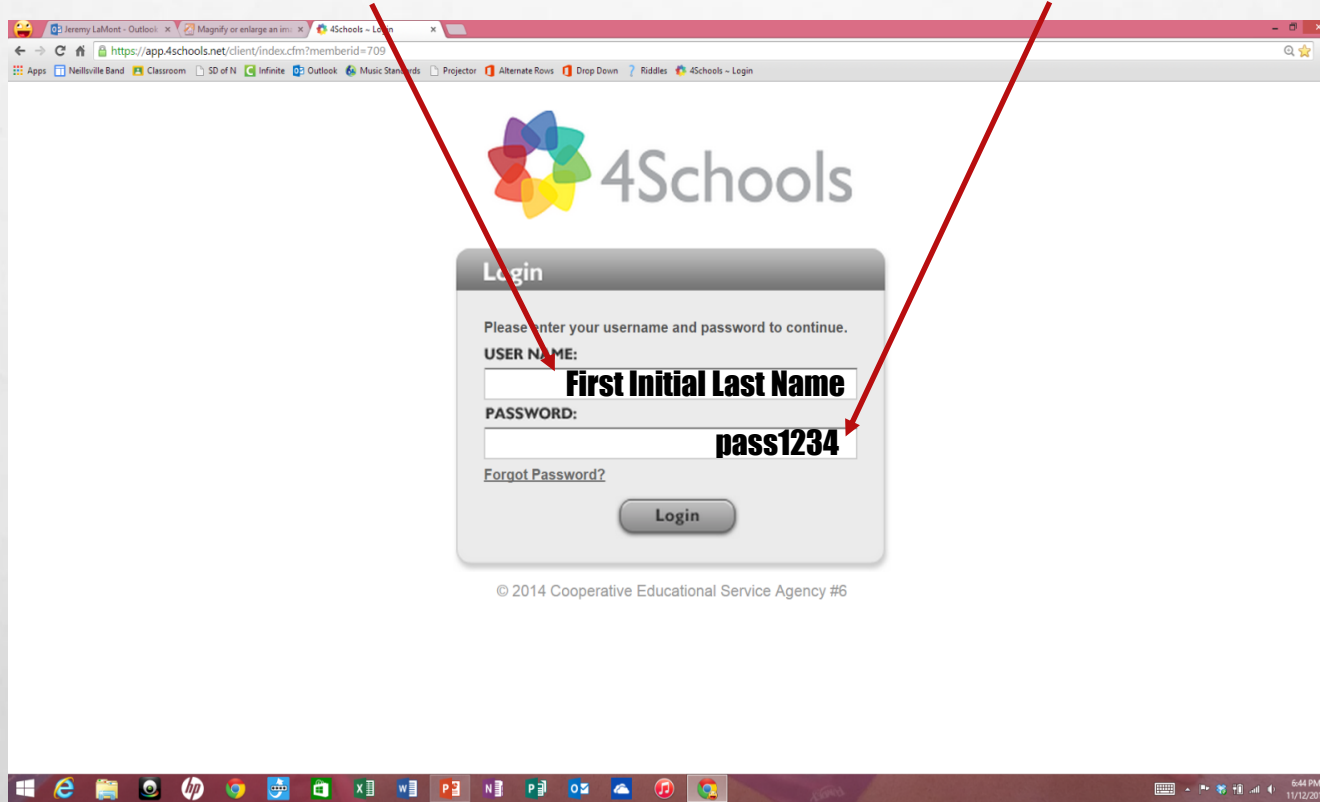


# 4SCHOOLS

ADDING A PHOTO GALLERY/SLIDE SHOW



# ENTER USERNAME AND PASSWORD



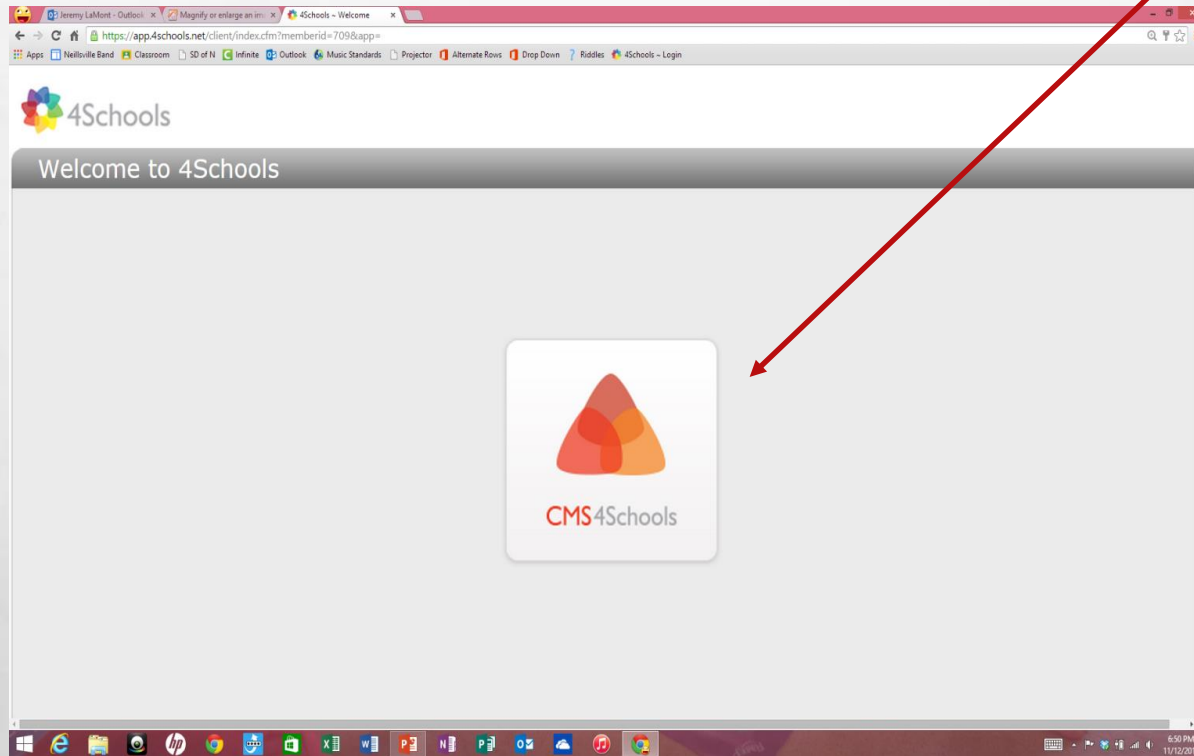
The screenshot shows a web browser window displaying the 4Schools login page. The browser's address bar shows the URL <https://app.4schools.net/client/index.cfm?memberid=709>. The page features the 4Schools logo, which consists of a colorful flower-like icon and the text "4Schools". Below the logo is a "Login" form with the following elements:

- A heading "Login" in a grey box.
- A prompt: "Please enter your username and password to continue."
- A label "USER NAME:" followed by a text input field containing the text "First Initial Last Name".
- A label "PASSWORD:" followed by a text input field containing the text "pass1234".
- A link "Forgot Password?" below the password field.
- A "Login" button at the bottom of the form.

Two red arrows originate from the top of the page and point to the username and password input fields, respectively. At the bottom of the browser window, the Windows taskbar is visible, showing various application icons and the system tray with the date and time "6:44 PM 11/12/2014".

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# SINGLE CLICK CMS4SCHOOLS ICON



# DESIDE HOW YOU WANT TO DISPLAY YOUR PHOTOS.

## JEREMY LAMONT



Email  
Band Instructor  
Phone: 715-743-8744

My name is Jeremy La Mont. I graduated high school in 1995 from Adams-Friendship High school and college in 2000 from UW La Crosse with a degree in K-12 Instrumental Music. My first job was in Montello, where I taught for five years. From Montello, I moved to Auburndale and taught for 9 more years. I accepted the 6-12 band instructor position in Neillsville in 2014. Here, I teach 6th Grade Band, 7-8th Grade Band, 9-12th Grade Band, Jazz Appreciation and Beginning Classical Guitar. Outside of work, I enjoy spending time with my four children, mountain biking and playing classical guitar.

Pep Band  
< Previous photo 1 of 3 Next >

BBB vs Colby

Photos from our pep band season!

- Click Album Tiles to View
- Summer Parade
- Pep Band
- Photos from our pep band season!
- Holiday Concert



**Photo Gallery w/Albums**

## JEREMY LAMONT



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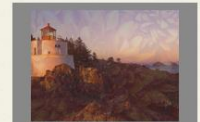
GBB vs Greenwood

**Slide show on main body.**

## JEREMY LAMONT



Email  
Band Instructor  
Phone: 715-743-8744



GBB vs Greatwood.

My name is Jeremy La Mont. I graduated high school in 1995 from Adams-Friendship High school and college in 2000 from UW La Crosse with a degree in K-12 Instrumental Music. My first job was in Montello, where I taught for five years. From Montello, I moved to Auburndale and taught for 9 more years. I accepted the 6-12 band instructor position in Neillsville in 2014. Here, I teach 6th Grade Band, 7-8th Grade Band, 9-12th Grade Band, Jazz Appreciation and Beginning Classical Guitar. Outside of work, I enjoy spending time with my four children, mountain biking and playing classical guitar.

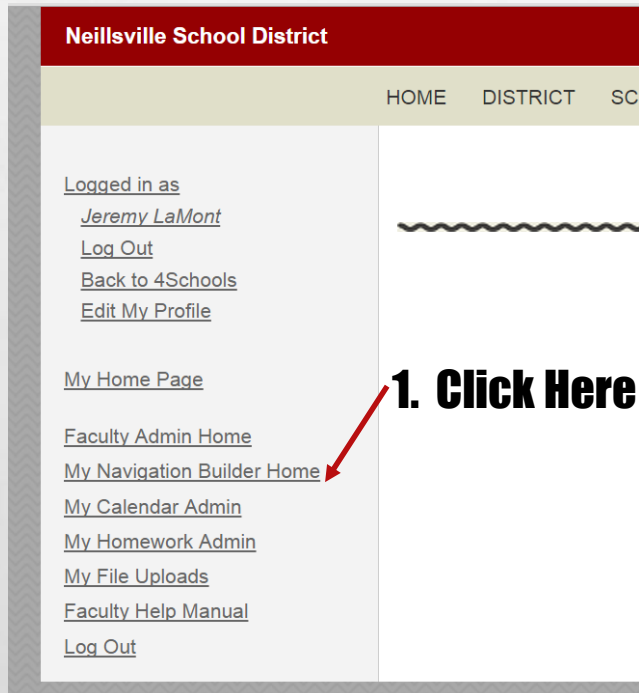
**Slide show on right side bar.**



# ADDING A PHOTO GALLERY TO THE MAIN BODY

Continue to future slides for:

- Adding a slide show to your main body
- Adding a slide show to your side bar



Neillville School District

HOME DISTRICT SCI

Logged in as  
[Jeremy LaMont](#)  
[Log Out](#)  
[Back to 4Schools](#)  
[Edit My Profile](#)

[My Home Page](#)

[Faculty Admin Home](#)

[My Navigation Builder Home](#)

[My Calendar Admin](#)

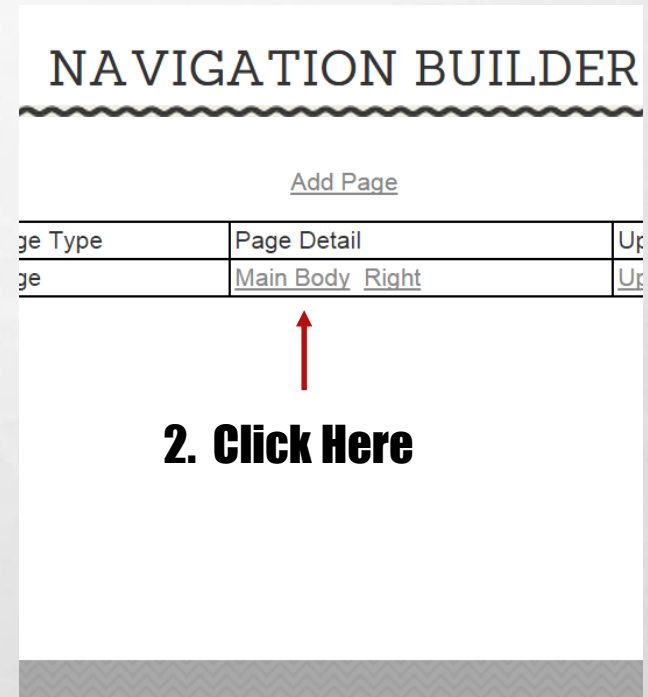
[My Homework Admin](#)

[My File Uploads](#)

[Faculty Help Manual](#)

[Log Out](#)

**1. Click Here**



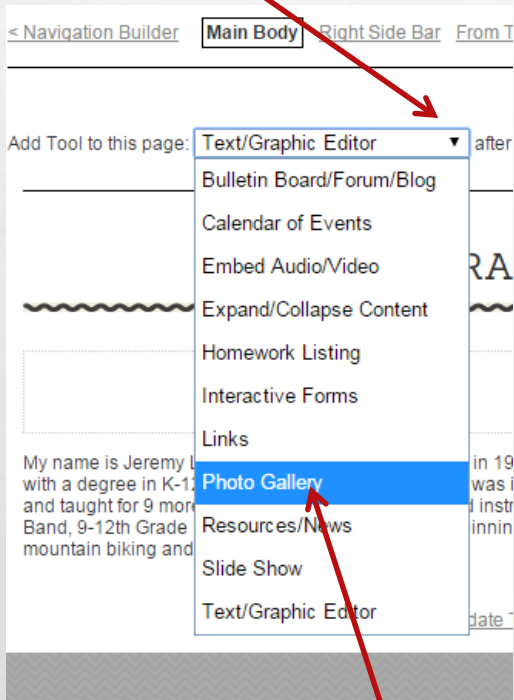
## NAVIGATION BUILDER

[Add Page](#)

Page Type	Page Detail	Up
Page	<a href="#">Main Body</a> <a href="#">Right</a>	Up

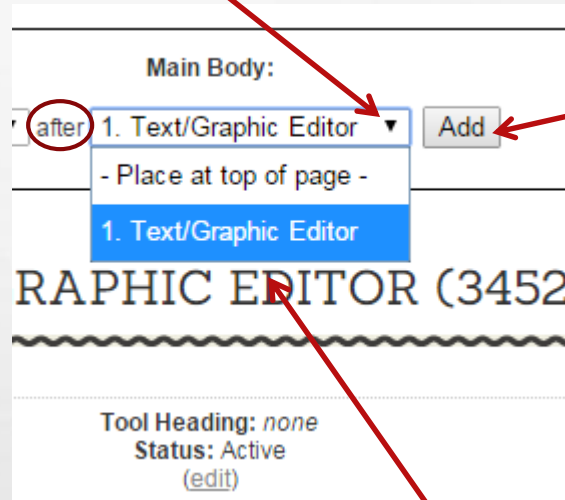
**2. Click Here**

**3. Click here.**



**4. Select and click Photo Gallery**

**5. Click here.**



**7. Click Add.**

**6. Select where you want the gallery. I suggest adding it after the Text/Graphic Editor.**

## 1. PHOTO GALLERY (348745)

Tool Heading: none  
Status: Active  
(edit)

[Add Album](#)

Currently, there are no Albums on record for this detail item.

[Change Position](#) [Move](#) [Preview](#) [Delete](#)

## 2. TEXT/GRAPHIC EDITOR (345239)

**9. Once you have more than 1 album, select where you want it positioned.**

**10. Name your album.**

**11. Select how you want albums displayed.**

**8. Click Add Album**

## ADD ALBUM

\* indicates a required field.

Position After:

\*Album Title:

Display Type:

- Display 1 at a time with Previous, Next links
- Display all thumbnails. Click on thumbnail to open pop up sc
- Display all thumbnails. Click on thumbnail to view larger phot
- Display all thumbnails on the right. Click on thumbnail to view thumbnails

Maximum Height For Photos:  pixels.

Having a maximum height is good for when you intend to have de style photos will be downsized further so they do not take up as m pixels is a good maximum height if you upload mostly 4x6 photos That way, when you upload a portrait-style photo that is 6x4, the p 267 pixels. This will enable all of your photo descriptions to be loc space in between.

Maximum Width For Photos:

- 100 pixels
- 200 pixels
- 300 pixels
- 400 pixels
- 500 pixels
- Custom Width:  pixels

**Overview:**

This description will appear in the right side bar with the album title.

**12. Provide an overview and/or description if desired.**

**Full Album Description:**

This description will appear below the photo box for all photos in the album.

**Full Album Description:**

This description will appear below the photo box for all photos

**13. Click Add.**

Add Reset



**Add more albums by clicking here.**

1. PHOTO GALLERY (348745)

---

Tool Heading: *none*  
Status: Active  
([edit](#))

[Add Album](#) [Convert to Slide Show](#)

Album   Photos   Update   Delete  
Pep Band   [Photos](#)   [Update](#)   [Delete](#)

[Change Position](#)   [Move](#)   [Preview](#)   [Delete](#)

**Convert all albums to one slide show by clicking here.**

**13. Add photos to your album by clicking Photos.**

## ADD PHOTO

Add **1** Photo(s)  [< Back to Albums](#)

Current **1** are no photos on record for this album.

- 1
- 2
- 3**
- 4
- 5
- 6
- 7
- 8
- 9
- 10

**14. Click here and select how many photos you would like to add.**

**15. Click Add.**

**For each photo:**

**16. Add a title.**

**17. Choose a file.**

**18. Add a description if desired.**

**19. Click Add.**

\* indicates a required field.

Page: Jeremy LaMont  
Album: Pep Band

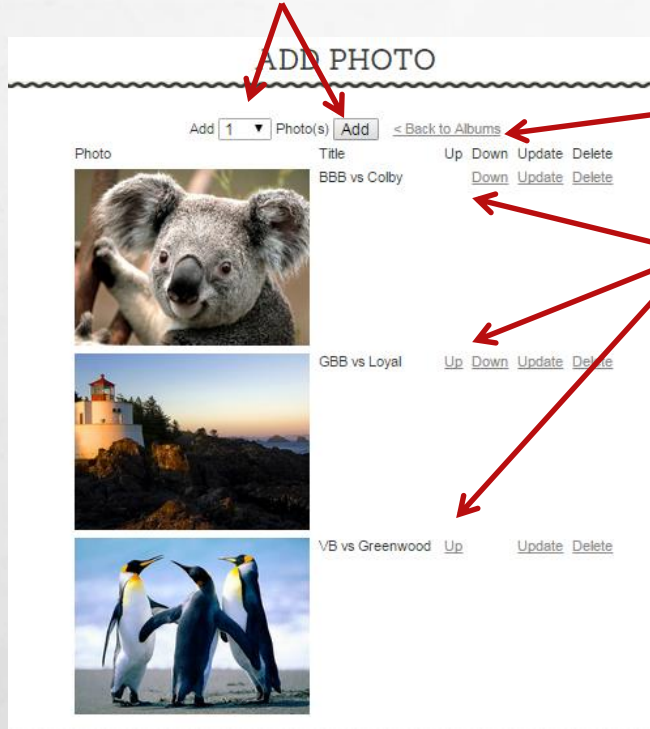
\* Photos:  
Your photo(s) must be .jpg or .gif or .png files.  
If a photo is wider than 400 pixels it will be scaled down accordingly.

Photo Title 1:

Photo 1:  No file chosen

Description 1:

**Add more photos here.**

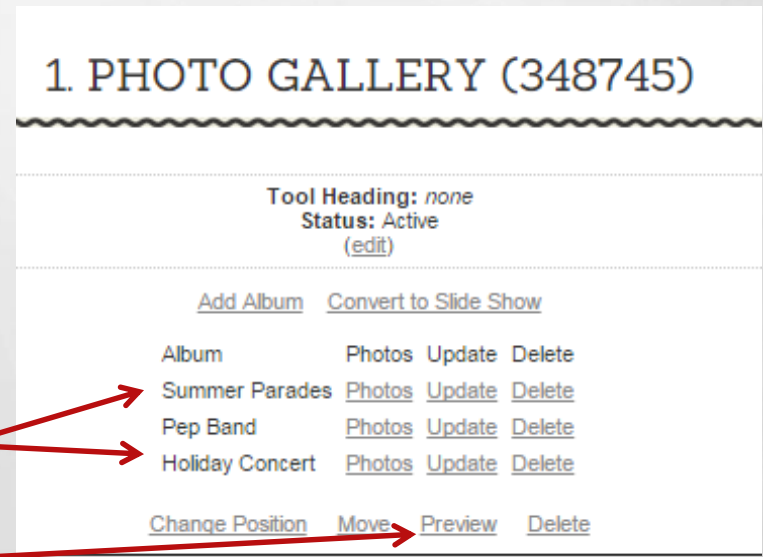


**20. Click <Back to Albums when finished.**

**Change order of photos here.**

**21. Continue to add photos to all albums.**

**22. Click Preview to see your page.**



## JEREMY LAMONT



Email  
Band Instructor  
Phone: 719-743-8744

My name is Jeremy La Mont. I graduated high school in 1995 from Adams-Friendship High school and college in 2000 from UW-La Crosse with a degree in K-12 Instrumental Music. My first job was in Montello, where I taught for five years. From Montello, I moved to Albiondale and taught for 9 more years. I accepted the 6-12 band instructor position in Nellville in 2014. Here, I teach 6th Grade Band, 7-8th Grade Band, 9-12th Grade Band, Jazz Appreciation and Beginning Classical Guitar. Outside of work, I enjoy spending time with my four children, mountain biking and playing classical guitar.

Pep Band

[< Previous](#) photo 1 of 3 [Next >](#)



BBB vs Colby

Click Album Titles to View

Pep Band

Photos from our pep band season!

Holiday Concert

Photos from our pep band season!

### Users can:

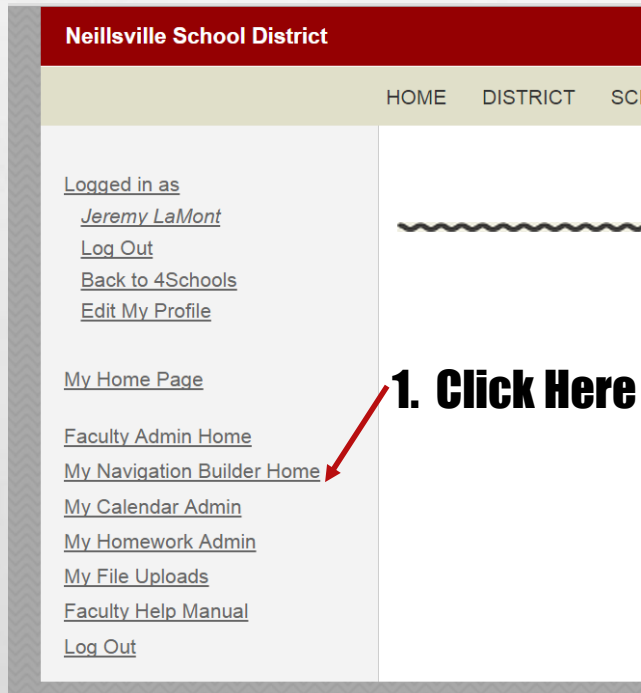
1. **Select an album here.**
2. **Navigate your photos here.**
3. **Photos are displayed under your profile.**



# ADDING A SLIDE SHOW TO THE MAIN BODY

Continue to future slides for:

- Adding a slide show to your side bar



Neillsville School District

HOME DISTRICT SCI

Logged in as  
[Jeremy LaMont](#)  
[Log Out](#)  
[Back to 4Schools](#)  
[Edit My Profile](#)

[My Home Page](#)

[Faculty Admin Home](#)

[My Navigation Builder Home](#)

[My Calendar Admin](#)

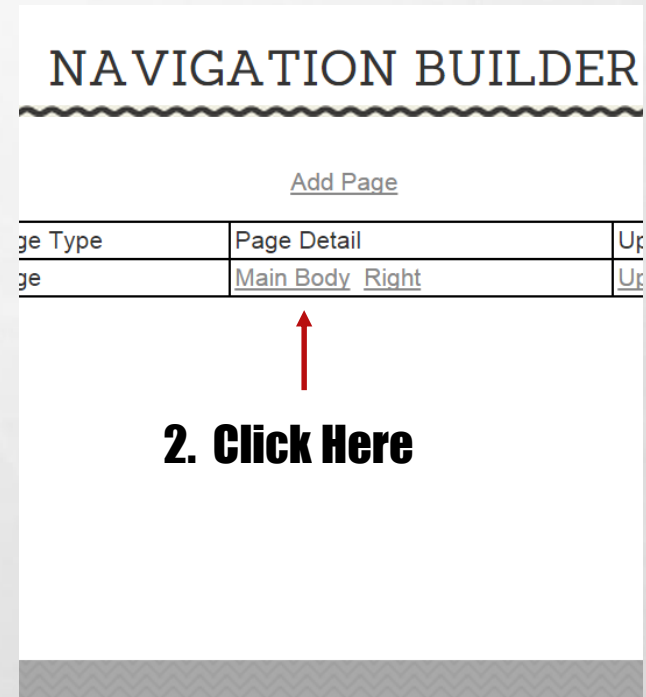
[My Homework Admin](#)

[My File Uploads](#)

[Faculty Help Manual](#)

[Log Out](#)

**1. Click Here**



NAVIGATION BUILDER

[Add Page](#)

Page Type	Page Detail	Up
Page	<a href="#">Main Body</a> <a href="#">Right</a>	Up

**2. Click Here**

### 3. Click here.

The screenshot shows a website builder interface with a 'Main Body' tab selected. A dropdown menu is open, listing various content types. The 'Slide Show' option is highlighted in blue. A red arrow points from the text '3. Click here.' to the dropdown menu.

Main Body: Right Side Bar From Template

page: Text/Graphic Editor after 1. Text/Graphic Editor

- Bulletin Board/Forum/Blog
- Calendar of Events
- Embed Audio/Video
- Expand/Collapse Content
- Homework Listing
- Interactive Forms
- Links
- Photo Gallery
- Resources/News
- Slide Show**
- Text/Graphic Editor

### 4. Select Slide Show.

### 5. Click Add.

The screenshot shows the 'Main Body' section of the website builder. A dropdown menu is set to 'Slide Show' and another dropdown menu is set to '1. Text/Graphic Editor'. The 'Add' button is visible to the right. A red arrow points from the text '5. Click Add.' to the 'Add' button.

Main Body:

this page: Slide Show after 1. Text/Graphic Editor Add

### 6. Make desired selections.

The screenshot shows the 'SLIDE SHOW' configuration panel. It includes options for 'Slide Show Order' (Order in which photos are listed or Random order), 'Seconds Between Slides' (4), 'Maximum Height For Photos' (267 pixels), and 'Maximum Width For Photos' (400 pixels). A 'Resize All' checkbox is also present. A red arrow points from the text '6. Make desired selections.' to the 'Maximum Width For Photos' section.

SLIDE SHOW

\* Slide Show Order:  Order in which photos are listed  
 Random order

Seconds Between Slides: 4

Maximum Height For Photos: 267 pixels. ?

Maximum Width For Photos:  100 pixels  
 200 pixels  
 300 pixels  
 400 pixels  
 500 pixels  
 Custom Width:  pixels

Resize All:  Check here to force all existing photos to be the same size. **note:** you cannot undo this operation because it becomes pixelated).

### 7. Click Update.

The screenshot shows the 'Update' button at the bottom of the configuration panel. A red arrow points from the text '7. Click Update.' to the 'Update' button.

Update

ated high school in 1995 from Adams-Friendship High school ar  
usic. My first job was in  
ed the 6-12 band instru  
eciation and Beginning  
I guitar.

1  
2  
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4  
5  
6  
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8  
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10

Text/Graphic Editor Preview

2. SLIDE SHOW (348747)

heading: none  
us: Active  
(edit)

Add 1 Photo(s) Add

Slide Show Properties Convert to Photo Gallery

**9. Select how many photos you want to add.**

**8. Click here.**

**For each photo:**

**11. Choose a file.**

**12. Add Alt Text if desired.**

**13. Add a description if desired.**

Position After: - Place at top -

\* Photos:  
Your photo(s) must be .jpg or .gif or .png files.  
If a photo is wider than 400 pixels, it will be scaled down ac  
There is max height enabled for this slide show: 267 pixels.

Photo 1: Choose File No file chosen

Alt Text 1: (text that shows up when your mou

Description 1:

Source

B I U abc x<sub>2</sub> x<sup>2</sup>

Styles Format Font Size

Add Reset

**14. Click Add.**

## 2. SLIDE SHOW (348747)

Tool Heading: none  
Status: Active  
(edit)

Add 1 Photo(s) Add

Slide Show Properties [Convert to Photo Gallery](#)



**15. Add more photos here.**

**Convert to a Photo Gallery here if desired.**

[Update](#) [Delete](#)



GBB vs Greenwood

[Update](#) [Delete](#)

[Change Position](#) [Move](#) [Preview](#) [Delete](#)

**16. Click Preview to see your page.**



## JEREMY LAMONT

---



[Email](#)  
Band Instructor  
Phone: 715-743-8744

My name is Jeremy La Mont. I graduated high school in 1995 from Adams-Friendship High school and college in 2000 from UW La Crosse with a degree in K-12 Instrumental Music. My first job was in Montello, where I taught for five years. From Montello, I moved to Auburndale and taught for 9 more years. I accepted the 6-12 band instructor position in Neillsville in 2014. Here, I teach 6th Grade Band, 7-9th Grade Band, 9-12th Grade Band, Jazz Appreciation and Beginning Classical Guitar. Outside of work, I enjoy spending time with my four children, mountain biking and playing classical guitar.



GBB vs Greenwood

**Photos display below your profile.**



# ADDING A SLIDE SHOW TO THE SIDE BAR

Neillsville School District

HOME DISTRICT SCI

Logged in as  
*Jeremy LaMont*  
[Log Out](#)  
[Back to 4Schools](#)  
[Edit My Profile](#)

[My Home Page](#)

[Faculty Admin Home](#)

[My Navigation Builder Home](#)

[My Calendar Admin](#)

[My Homework Admin](#)

[My File Uploads](#)

[Faculty Help Manual](#)

[Log Out](#)

**1. Click Here**

## NAVIGATION BUILDER

[Add Page](#)

Page Type	Page Detail	Up
Page	<a href="#">Main Body</a> <a href="#">Right</a>	Up

**2. Click Here**

# JEREMY LAMONT

< Navigation Builder Main Body **Right Side Bar** From Template To Template

**3. Click here.**

Right Side Bar:

Add Tool to Right Side:

- Right Side Text/Graphic
- Mini Calendar
- Resources/News
- Right Side Text/Graphic
- Slide Show**
- Translator Widget
- Upcoming Events

after - Place at top of page -

Add

**5. Click Add.**

**4. Select Slide Show.**

**6. Make desired selections.**

**7. Click Update.**

## SLIDE SH

\*Slide Show Order:  Order in which photos are listed  
 Random order

Seconds Between Slides: 4

Maximum Height For Photos: 200 pixels. ?

Resize Existing Photos:  Check here to force all existing photos in the

Please Note: you cannot undo this operation or it will become pixelated.

Update

Right Side Bar: **9. Select how many photos you want to add.**

1  
2  
3  
4  
5  
6  
7  
8  
9  
10

le Text/Graphic er 1. Slide Show Add

hed Gray Line to ate Right Side Bar Items from Detail Items?

1. SLIDE SHOW (348751)

Tool Heading: none  
Status: Active  
(edit) **10. Click Add.**

Add 1 Photo(s) Add Slide Show Properties

Currently, there are no Slide Show Photos on record for this detail item

**8. Click here.**

[Move](#) [Preview](#) [Delete](#)

Position After: - Place at top - ▾

\* Photos:  
Your photo(s) must be .jpg or .gif or .png files.  
If a photo is wider than 400 pixels, it will be scaled down according to the max width enabled for this slide show.  
There is max height enabled for this slide show: 267 pixels.

Photo 1: Choose File No file chosen

Alt Text 1: (text that shows up when your mouse is over the photo)

Description 1:

Source | Copy | Paste | Undo | Redo | Bold | Italic | Underline | abc | x<sub>2</sub> | x<sup>2</sup> | Styles | Format | Font | Size

- For each photo:**
- 11. Choose a file.**
  - 12. Add Alt Text if desired.**
  - 13. Add a description if desired.**

Add Reset

**14. Click Add.**



# 1. SLIDE SHOW (348751)

---

Tool Heading: none  
Status: Active  
(edit)

Add 1 Photo(s) Add Slide Show Properties



BBB vs Loyal.

[Update](#) [Delete](#)



**15. Add additional photos here.**



FB vs Colby

[Update](#) [Delete](#)

[Move](#) [Preview](#) [Delete](#)

**16. Click Preview to see your page.**

## JEREMY LAMONT

---



Email

Band Instructor

Phone: 715-743-8744



GBB vs Greathwood.

**Photos appear on the right  
of your profile.**

---

My name is Jeremy La Mont. I graduated high school in 1995 from Adams-Friendship High school and college in 2000 from UW La Crosse with a degree in K-12 Instrumental Music. My first job was in Montello, where I taught for five years. From Montello, I moved to Auburndale and taught for 9 more years. I accepted the 6-12 band instructor position in Neillsville in 2014. Here, I teach 6th Grade Band, 7-8th Grade Band, 9-12th Grade Band, Jazz Appreciation and Beginning Classical Guitar. Outside of work, I enjoy spending time with my four children, mountain biking and playing classical guitar.

# You're done!!